



OSAH and Apex Contacts

Issue or question	Contact Name	Contact Information
Any SBHC program questions	Kristin Oreskovich OSAH Clinical Operations Manager	Email: Kristin.Oreskovich@doh.nm.gov
Contracts/Falling Colors	Julie Molina OSAH SBHC Administrator	Email: julie.molina@doh.nm.gov
Southwestern and Eastern, Northern, part of the state	Jamie Slama OSAH SBHC Consultant	Email: Jamie.Slama@doh.nm.gov
Metro area and PMS, Northern	Josh Ryan OSAH SBHC Consultant	Email: Josh.Ryan@doh.nm.gov
Technical support issues or questions with the iPads, Hub.	Apex Support	Email: support@apexeval.org Phone: (505) 828-0082
Data requests, data reports, or data questions. Quality improvement. Data sharing, BAAs, or other HIPAA related questions	Brenda Hutcherson, Apex HIPAA Compliance/Data Management	Email: b.hutcherson@apexeval.org
	Sam Starikov, Apex HIPAA Compliance/Data Management	Email: s.starikov@apexeval.org
SBHC Program questions or assistance. Assistance with visit data uploads	Dominique Pierre, Apex Lead Evaluator	Email: d.pierre@apexeval.org
	Victoria Varela, Apex Project Support Specialist	Email: v.varela@apexeval.org
	Jamie Duvall, Apex Supporting Evaluator	Email: j.duvall@apexeval.org



	Notes	2024-25 SBHC Deliverables – Monthly Check-Off List
August		<input type="checkbox"/> Data submitted by the 15 th of each month
		<input type="checkbox"/> July - June SBHC Student Survey Snapshots sent August 1 st for each SBHC <input type="checkbox"/> Q4 Screening Summary Reports sent out August 15 th for each site <input type="checkbox"/> July – June Visit Data Snapshots sent out on August 31 st for each SBHC
September	<i>Operational Plans are due</i>	<input type="checkbox"/> Data submitted by the 15 th of each month <input type="checkbox"/> SBHC Student Satisfaction Surveys completed for 10% of students seen <input type="checkbox"/> Operational Plans are due by September 15 th
		<input type="checkbox"/> July - June Visit Data Snapshots sent out September 1 st for each SBHC
October		<input type="checkbox"/> Data submitted by the 15 th of each month <input type="checkbox"/> SBHC Student Satisfaction Surveys completed for 10% of students seen
		<input type="checkbox"/> July-Sept Visit Data Snapshots sent out October 31 st for each SBHC
November		<input type="checkbox"/> Data submitted by the 15 th of each month <input type="checkbox"/> SBHC Student Satisfaction Surveys completed for 10% of students seen
		<input type="checkbox"/> Q1 Screening Summary Reports sent out November 15 th for each SBHC
December		<input type="checkbox"/> Data submitted by the 15 th of each month <input type="checkbox"/> SBHC Student Satisfaction Surveys completed for 10% of students seen
		<input type="checkbox"/> None
January	<i>Mid -year Operational plans are due</i>	<input type="checkbox"/> Data submitted by the 15 th of each month <input type="checkbox"/> Operational Plan submitted by January 15 th for <u>each</u> SBHC site (<i>An updated plan must be submitted any time procedures or personnel change</i>) <input type="checkbox"/> SBHC Student Satisfaction Surveys completed for 10% of students seen
		<input type="checkbox"/> July - Dec Visit Data Snapshots sent out January 31 st for each SBHC <input type="checkbox"/> SBHC Collaboration Survey Report sent January 31 st for each SBHC
February		<input type="checkbox"/> Data submitted by the 15 th of each month <input type="checkbox"/> SBHC Student Satisfaction Surveys completed for 10% of students seen
		<input type="checkbox"/> Q2 Screening Summary Reports sent out February 15 th for each SBHC
March		<input type="checkbox"/> Data submitted by the 15 th of each month <input type="checkbox"/> SBHC Student Satisfaction Surveys completed for 10% of students seen
		<input type="checkbox"/> Mid-Year SBHC Student Survey snapshots sent March 1 st for each SBHC
April		<input type="checkbox"/> Data submitted by the 15 th of each month <input type="checkbox"/> SBHC Student Satisfaction Surveys completed for 10% of students seen
		<input type="checkbox"/> July – Mar Visit Data Snapshots sent out August 31 st for each SBHC
May	<i>End of semester Operational plans are due</i>	<input type="checkbox"/> Data submitted by the 15 th of each month <input type="checkbox"/> OP Progress Report due by May 31 st <input type="checkbox"/> SBHC Student Satisfaction Surveys completed for 10% of students seen
		<input type="checkbox"/> July - April Visit Data Snapshots sent out May 25 th for each SBHC <input type="checkbox"/> Q3 Screening Summary Reports sent out May 15 th for each SBHC
June		<input type="checkbox"/> Data submitted by the 15 th of each month <input type="checkbox"/> SBHC Comprehensive Screening completed for 75% of students seen



Data Submission Outcomes

Data Submission	Submission Due	Report Created	Report Produced
Visit Data Exports Includes every visit and every code for each patient seen at the clinic	Monthly submission due to Apex by the 15 th of each month	Visit Data Snapshot This report includes patient demographic information, insurance status, and performance measure data.	October 31 January 31 April 30 August 31
Just Health Administration Ideally every patient who is seen in the clinic will be given a comprehensive health screening once annually.	The data will sync automatically once a patient finishes the assessment, if your iPads are connected to wifi	Screening Summary Reports Includes the aggregate adolescent health behavior data, with state comparisons, and YRRS comparisons where applicable	November 15 February 15 May 15 August 15
SBHC Student Satisfaction Survey Administration Ideally every patient who is seen in the clinic will be given the survey once annually.	iPad Version: The data will sync automatically once a patient finishes the assessment, if your iPads are connected to wifi	SBHC Student Survey Snapshot Includes the aggregate survey data, with state comparisons	March 1 August 1
SBHC School Collaboration Survey Ideally school staff/administration from all partnering schools will participate in the annual survey.	Survey will be administered on a survey platform. Respondents can access through link shared with them	SBHC School Collaboration Survey Includes the aggregate survey data	Jan 31